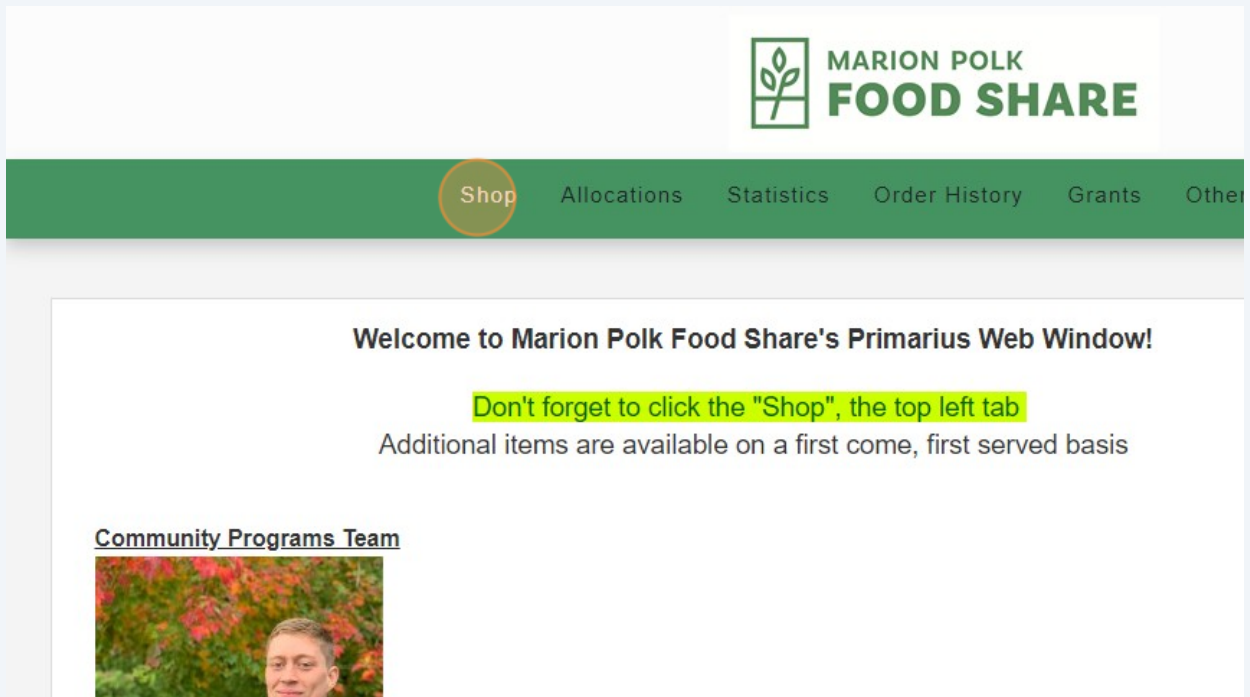


How to "Shop" on P2

1 Navigate to <https://marionpolkfoodshare.primarius.app/pww> and login

2 Click "Shop"



3 Click the three upper-right boxes to change the way available items are listed

SHARE

History Grants Other Agency Info My Documents Reports

Search Products... Filters

Qty Limit - 2 Category: DONATED Packaging: Banana Box Add to Cart

Qty Limit - 2 Category: DONATED Packaging: Banana Box Add to Cart

Showing 1 - 2 of 2 1

4 Enter the number of cases of a product that you want into the "Qty" field. The "Limit" text beside the "Qty" field tells you how many cases you can take

Shop Allocations Statistics Order History Grants Other Agency Info My Documents Reports

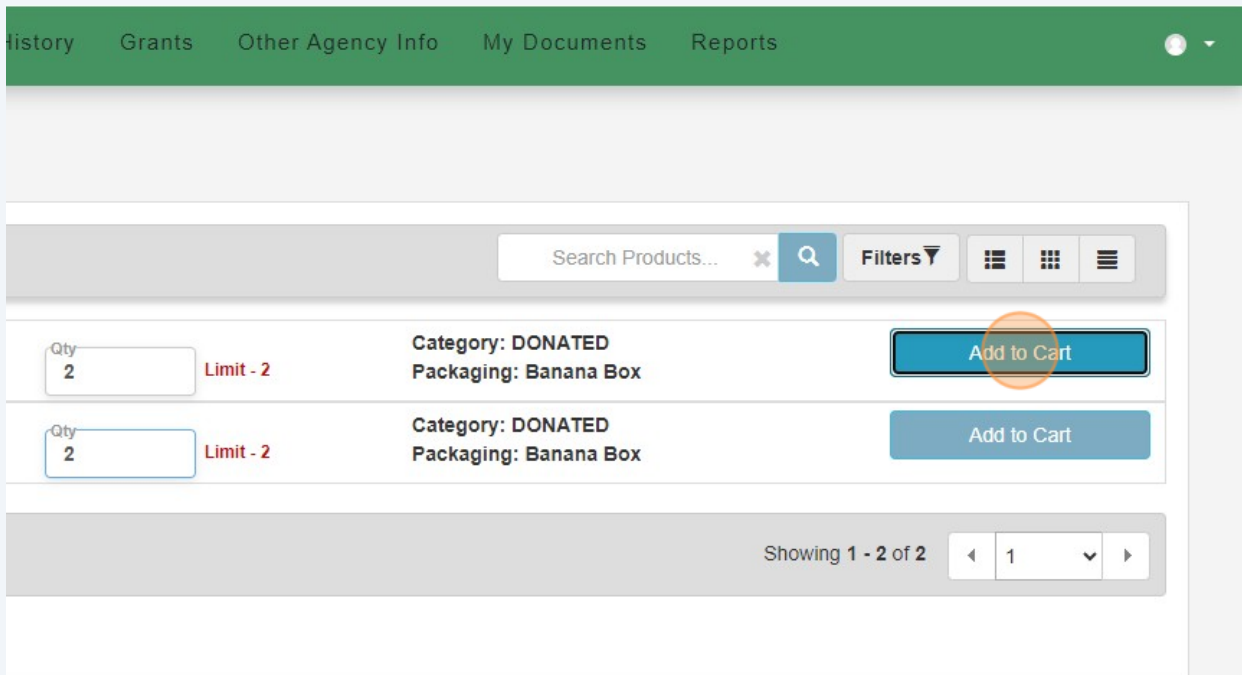
Search Products...

Price: \$0.00 / CASE Qty Limit - 2 Category: DONATED Packaging: Banana Box

Price: \$0.00 / CASE Qty Limit - 2 Category: DONATED Packaging: Banana Box

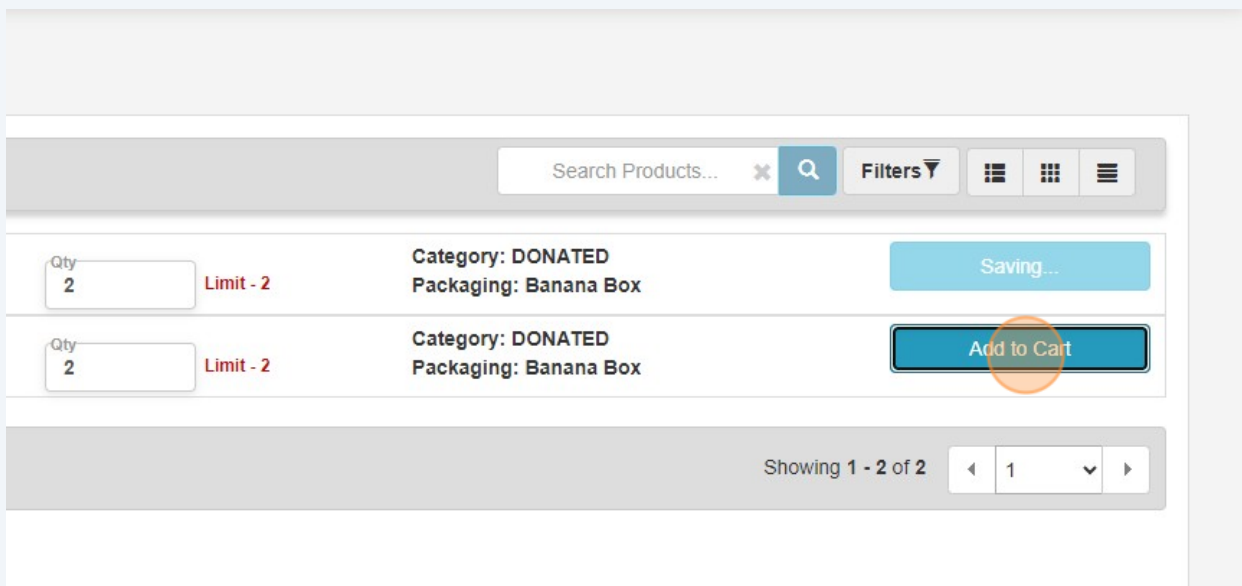
5

Once you've entered the number of cases you'd like into the "Qty" column, click "Add to Cart." You'll need to do this for each item you'd like to order; there is no "Select All" option



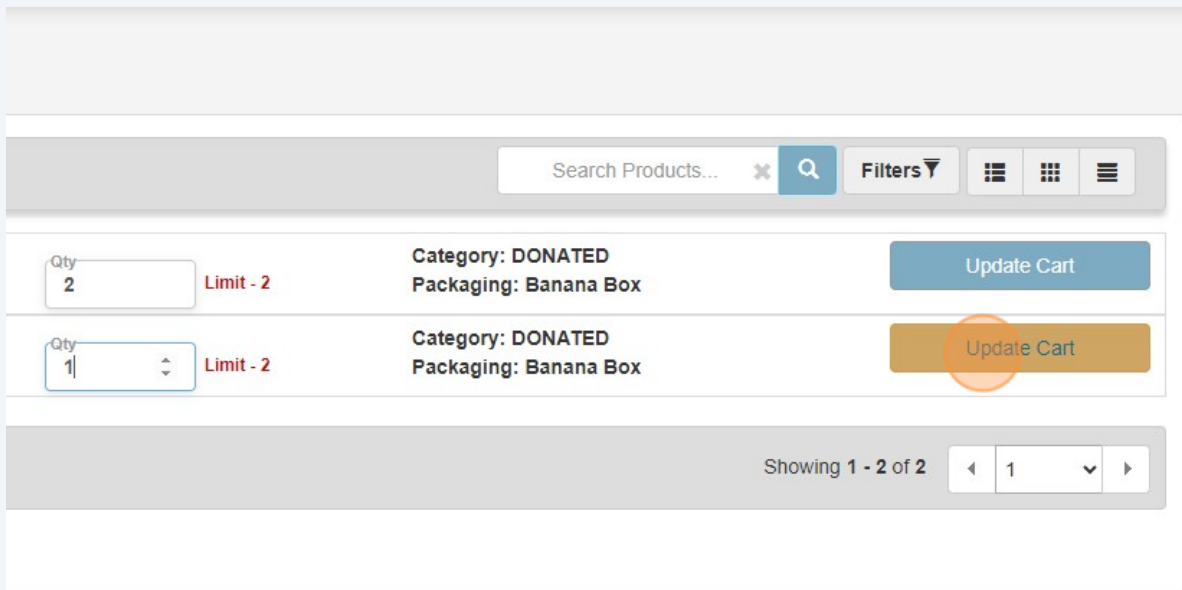
6

The "Add to Cart" button will say "Saving..." as it processes your request. Once it changes to say, "Update Cart," it has successfully sent your product to the cart



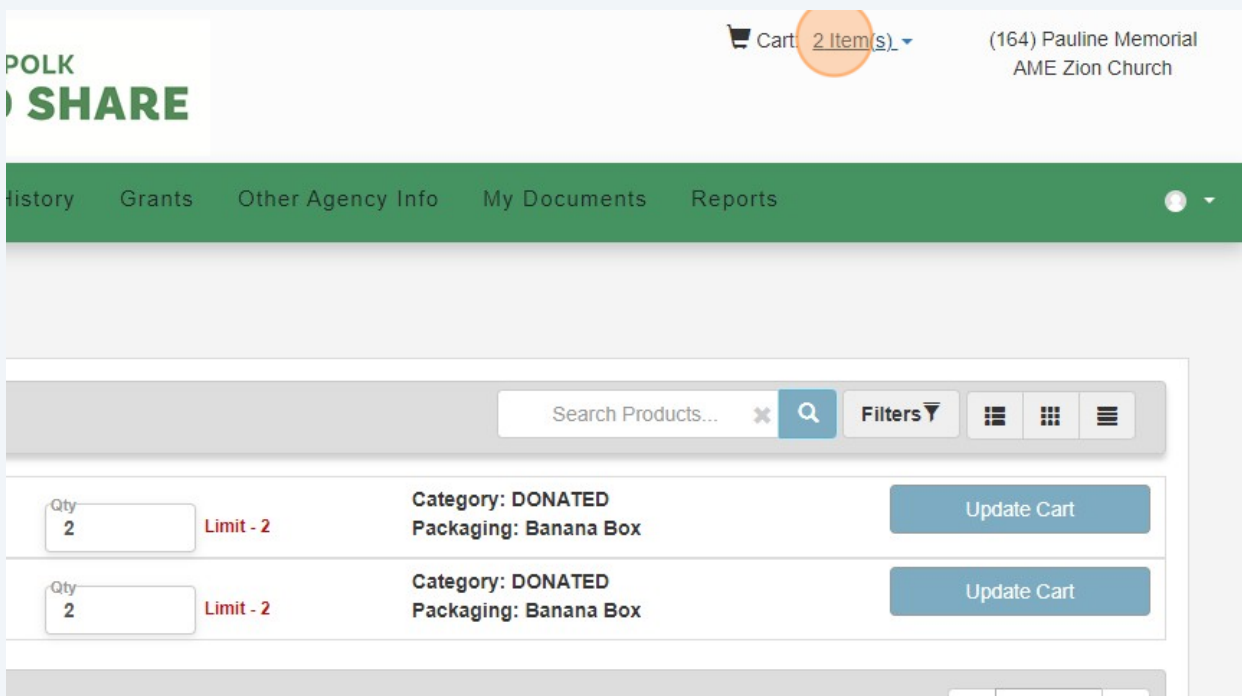
7

If you decide you'd like to change the number of cases to order, change the value in the "Qty" column and then click "Update Cart"



8

Once you've clicked "Add to Cart" for all items you'd like to order, click the blue text next to the cart symbol on the top right of your screen to check out



9

You'll see a list of the items you added to your cart. Still update your cart at this point by changing the value in the "Qty" column and clicking "Update Cart"

18 PM or it will be cancelled in order to release the product for other agencies to use **

Weight	Price	Service Fee	Grants Ap...	Qty	Price Ext	
68.00	\$0.00	\$0.00	\$0.00	<input type="text" value="2"/>	\$0.00	✕
				Update Cart		
50.00	\$0.00	\$0.00	\$0.00	<input type="text" value="1"/>	\$0.00	✕
				Update Cart		
Totals		Weight		Quantity	Price	
		118.00		4	\$0.00	
				Continue Shopping	Proceed to Checkout	

10

When you're ready to finalize your order, click "Proceed to Checkout"

68.00	\$0.00	\$0.00	\$0.00	<input type="text" value="2"/>	\$0.00	✕
				Update Cart		
50.00	\$0.00	\$0.00	\$0.00	<input type="text" value="2"/>	\$0.00	✕
				Update Cart		
Totals		Weight		Quantity	Price	
		118.00		4	\$0.00	
				Continue Shopping	Proceed to Checkout	

11 Then click "Submit Order"

Pickup Warehouse 1 Marion Polk Food Share, Inc	Pickup Delivery Date 07/15/2024 2:00 PM	Agency Ad Pauline Me
Order Totals	Weight 118.00	Quantity 4
Submit Order	Reset	